

WHITTIER COLLEGE PAYROLL OFFICE

2024-2025 MONTHLY PAYROLL SCHEDULE



Month	Pay Date	Day of the Week
July	7/25/2024	Thursday
August	8/23/2024	Friday
September	9/25/2024	Wednesday
October	10/25/2024	Friday
November	11/22/2024	Friday
December	12/20/2024	Friday
January	1/24/2025	Friday
February	2/25/2025	Tuesday
March	3/25/2025	Tuesday
April	04/25/2025	Friday
May	05/23/2025	Friday
June	06/25/2025	Wednesday

*Exempt employees are required to complete a Monthly Payroll Report on a monthly basis and submit them to the Payroll Office with their supervisor's approval signature by the 15th of every month (unless noted otherwise). Monthly Payroll Reports must be submitted even if you do not utilize any absence accrual time (e.g. sick, vacation, holiday, etc.). Faculty employees are exempt from completing a Monthly Payroll Report.

Payroll Office

Campus Center - 2nd Floor • P: 562- 907-5137 • E: payroll@whittier.edu