

2021-2022 MONTHLY PAYROLL SCHEDULE



Month	Pay date	Day of the week
July	7/23/2021	Friday
August	8/25/2021	Wednesday
September	9/24/2021	Friday
October	10/25/2021	Monday
November	11/23/2021	Tuesday
December	12/17/2021	Friday
January	1/25/2022	Tuesday
February	2/25/2022	Friday
March	3/25/2022	Friday
April	4/25/2022	Monday
May	5/25/2022	Wednesday
June	6/24/2022	Friday

*Exempt employees are required to complete a Monthly Payroll Report on a monthly basis and submit them to the Payroll Office with your supervisor's approval signature by the 15th of every month (unless noted otherwise). Monthly Payroll Reports must be submitted even if you do not utilize any absence accrual hours (e.g. sick, vacation, personal holiday, etc.). Faculty (i.e., Associate Professors, Visiting Professors, Assistant Professors, and Lectures) are exempt from completing a Monthly Payroll Report.

Payroll Office

Campus Center

(562) 907-5137

(562) 907-4884 (fax)