

WHITTIER COLLEGE  
FLETCHER JONES UNDERGRADUATE SUMMER RESEARCH FELLOWSHIP  
**STUDENT CONTRACT**

Dear Fletcher Jones Fellow:

In accepting our offer of receiving a Fletcher Jones Undergraduate Summer Research Fellowship, you have read and agreed to abide by the below stated requirements. If you fail to meet the requirements it will result in the possible loss of your stipend, and possible dismissal from the fellowship.

**Fletcher Jones Fellow Requirements:**

1. Conduct an individual or guided research project under the guidance of a faculty-research mentor.
2. Attend all required/mandatory meetings including but not limited to:
  - Weekly or biweekly meetings with your faculty-research mentor
  - SCCUR Conference (**will require travel**)
  - URSCA Conference
  - Recruitment Sessions
  - Spring Scholarship and Fellowship Luncheon (when applicable)
3. Understand that the \$5000.00 fellowship will be distributed in two stipend distributions.
4. Submit a progress report to receive the second installment of your stipend and a final project report at the completion of your fellowship. Understand that there is a approximately \$500.00 to support the purchase of research supplies for your project and that you will be eligible for conference-related support.

**Research Ethics & Safety Compliance Notice:** Please be aware that your mentee's proposed project must adhere to Whittier College policies addressing research ethics and safety compliance. If the student's project is awarded and involves human subjects, vertebrate animals, hazardous materials, infectious agents, recombinant DNA, or genetically altered organisms, it may require institutional approval before fellowship funds can be disbursed. Please familiarize yourself in advance with the policies and procedures so that you can guide your mentee accordingly (website: <https://www.whittier.edu/academics/researchethics>). Pay special attention to compliance committee deadlines and assist your mentee in planning an alternate approach in the event the project is not approved.

**I agree to abide by the seven requirements and understand if I do not fulfill all requirements I could lose all or a portion of my stipend and also be dismissed from the program. I have also read and understand the Research Ethics & Safety compliance notice.**

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_